Welcome to Salt Lake City’s Citizen Access Portal

Creating a Registered User Account

http://www.slcgov.com/
Account Registration

You will be asked to provide the following information to open an account:

- Choose a user name and password
- Enter account and contact Information
- Add Professionals Licenses (optional)

Please review and accept the terms below to proceed.

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Step # 2

Read and confirm the terms
Account Registration Step 2: Enter Account Information

Login Information

* e-Mail Address:
  (This is your username)
* Re-enter e-Mail Address:
* Password:
  (8-20 characters)
* Type Password Again:
* Select a Security Question:
  *select*
  (used for identification if you forget your login information)
* Answer:
  (20 characters maximum)

Contact Information

* First:     Middle:     Last:     
Name of Business:
* Street Address:
* City:     * State:     * Zip:
  *select*     
Home Phone:  Work Phone:  Mobile Phone:

Step #3
Complete your Information
Your account has been successfully created. You can now login by using your registered account information. You will receive additional instructions by email.

Your account has been successfully created.
Congratulations! You have successfully created an account with the City. An e-mail has been sent to you with instructions for verifying your information. If you have registered as a licensed professional, additional activation by the City may be required and another e-mail will be sent notifying you when activation is complete.

Account Information

<table>
<thead>
<tr>
<th>Kent Overly</th>
<th>Tel:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salt Lake City Corporation</td>
<td>Fax:</td>
</tr>
<tr>
<td>451 South State Street</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:kent.overly@slcgov.com">kent.overly@slcgov.com</a></td>
<td></td>
</tr>
</tbody>
</table>

Step #4 Completion confirmed and email will be sent.
Welcome to the Salt Lake City Citizen Portal

What would you like to do today?

Select one of the areas below to locate an existing application by City Department:

Building
Check/Research Permits

Bus Lic
Check/Research Licenses

Planning
Check/Research Petitions

Engineering
Check/Research Permits

Fire
Check/Research Permits

Transportation
Check/Research Permits

Step # 5
You can now login
Welcome Kent Overly
You are now logged in.

What would you like to do today?
Select one of the areas below to locate an existing application by City Department:

Building
Check/Research Permits
Apply for a Permit

Bus Lic
Check/Research Licenses

Planning
Check/Research Petitions

Engineering
Check/Research Permits

Fire
Check/Research Permits

Transportation
Check/Research Permits

Step #6
Add your License to your Account
Step #7
Add the License
Updating Your Account:
Adding a License:

By adding a professional license you may gain access to additional features in the Citizen Portal. Select a license type and enter a license number to look up your professional license. Your professional license must be valid and active to add it to your citizen account. If your license does not display in the search results list please contact the city.

Your access to certain features of the Citizen Portal may be limited pending approval of your professional license.

* indicates a required field.

License Information

<table>
<thead>
<tr>
<th>*License Type:</th>
<th>*State License Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROFESSIONAL</td>
<td></td>
</tr>
</tbody>
</table>

Select "Professional" and then enter your license #. Click on "Find License."
Selecting your license # will open the above dialog box. Select OK.